

- Studies that include human subjects must indicate that approval was received from the appropriate local IRB or Ethics Committee; this includes prospective studies, retrospective studies, observational studies, surveys, and quality assurance projects.
- All authors are responsible for ensuring compliance with the Health Insurance Portability and Accountability Act (HIPAA). This applies to information in all parts of the abstract (text, photo, or radiograph) that could identify a patient.
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CONFLICTS OF INTEREST

- Abstracts submitted by industry will not be accepted.
- All authors must disclose all industry relations for the previous 2 years. It is expected that some authors will have financial and other ties to commercial entities related to products, services, or other aspects of the abstract, either at the time of the submission or previously. We do not consider such potential conflicts of interest to be unethical. *However, failure to fully disclose such potential conflicts is unethical.*
- If the study was conducted in an industry laboratory, that must be disclosed.
- Abstracts will not be accepted if ghost written.
- Abstracts will not be accepted if there is an appearance of industry bias, whether or not conflict of interest has been disclosed.

For more information on conflict of interest, see <http://rc.rcjournal.com/content/author-guidelines>

PRESENTATION FORMAT

Editors' Choice — On the third day of the Congress each Editors' Choice presenter will give a slide presentation, followed by discussion.

Poster Discussions — Authors will prepare a poster of their work to be presented in a session grouped by topic. A brief oral presentation (no slides) and discussion allows presenters to expand on the work featured in the poster. The majority of accepted abstracts fall into this category.

Posters Only — Authors will prepare a poster to be displayed. Authors are required to be present to discuss their work during Poster Walk Rounds with a session moderator.

PRESENTATION GUIDELINES

- All presenters must register as Congress attendees (daily registration and student rates are available). All fees and expenses associated with the preparation, submission, and presentation of abstracts including, but not limited to, travel, accommodations, and meeting registration, are the responsibility of the presenter.
- Abstracts will be assigned to an OPEN FORUM session at the Congress. Presenters are expected to arrive on time.
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